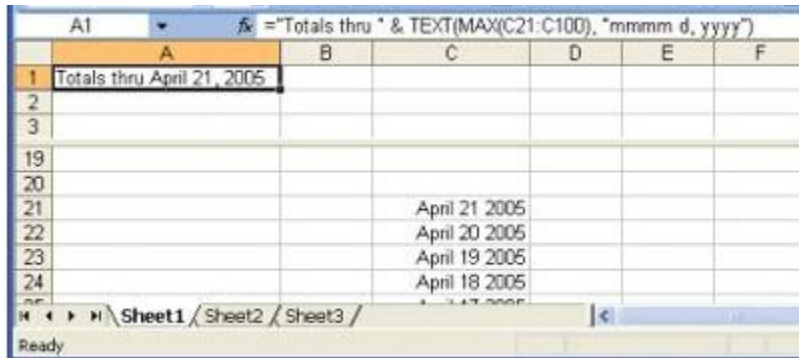


# Format Excel Date within Text

By Dick Evans



This explains how to determine the newest date from a range of cells and then combine it with literal text in another cell.

First, determine the format mask corresponding to the date format you want. The easiest way is to start with a cell that contains a date already formatted. Right-click the cell, choose Format Cells, click the Number tab, and select Custom in the Category list at left. Now highlight the text in the box titled Type and copy it to the clipboard. It will look something like **mmmm d, yyyy**.

Return to the cell where you want to display a date combined with literal text. The TEXT() function will convert that date into text using whatever format mask you specify. In the example shown above, it might look like this:

```
= "Totals thru " & TEXT (MAX (C21 : C100) , "mmmm  
d, yyyy")
```

Use this technique to format any type of data in combination with literal text.