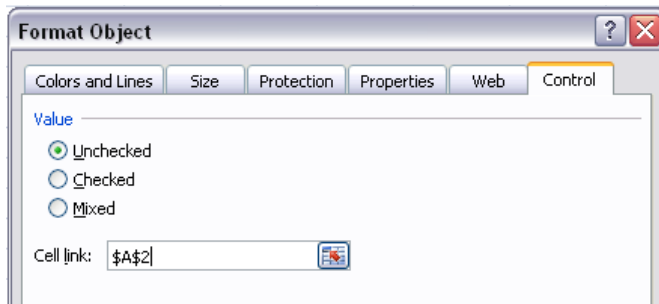


Using a Check Box

A check box results in one of two states. Checked is TRUE and unchecked FALSE. Using some logic, this can be turned into values or other text entries.

	A	B	C
1			
2		<input type="checkbox"/> Click for True	
3			

Choose the Check Box control (first row, third from the left under Form Controls). Draw it in B2 over to D2. Select and replace the words with "Click for True". Align the control so the check box is within the cell, then right click and select Format Control.



Enter the cell address for the result (TRUE or FALSE)

	A	B	C
1			
2	TRUE	<input checked="" type="checkbox"/> Click for True	
3			

	A	B	C
1			
2	FALSE	<input type="checkbox"/> Click for True	
3			

Click and the checkmark appears giving a TRUE result, click again to remove the checkmark giving a FALSE result.

	A	B	C
1			
2	TRUE	<input checked="" type="checkbox"/> Click for True	
3	1		

	A	B	C
1			
2	FALSE	<input type="checkbox"/> Click for True	
3	0		

If you need other result, like 0 for FALSE and 1 for TRUE, use a formula. In A3 enter the following: `=IF(A2=TRUE,1,0)`. Notice there are no quote around the word TRUE. This is because TRUE is a Boolean value, an on or off condition, and not the actual word true.